

**Elementary and Middle School Teachers**

**Qualifications:**

- A minimum of a BA degree
- A current and valid professional certificate with the State of Florida or Working on obtaining a current and valid professional teaching certificate in the area of teaching assignment and/or experience in the teaching filed preferred with the State of Florida
- Proficient in technology/use of educational programs and iPad devices
- Excellent and professional interpersonal skills
- Honor confidentiality and code of conduct agreement
- Ability to work effectively with peers
- Ability to make sound educational decisions
- Strong organizational skills

**Essential Job Duties/Responsibilities:**

- To instill in children a love for Christ and His Church and an understanding and appreciation of Christian principles.
- To give witness and example of Catholic values.
- To interpret and model the school philosophy by contributing to the growth of a faith community.
- To possess adequate knowledge of subject matter, use best teaching practices with the integration of technology as an instructional tool.
- To undertake various assignments of limited duration with duties that may include all aspects of classroom teaching.
- To adequately prepare classes on a consistent basis.
- To complete all needed requirements including First Aide, CPR, ethics training, Catechist training, bloodborne pathogens, etc. as required by the Schools Accreditation.

## St. Helen Catholic School

- To create a classroom environment conducive to learning and motivate students to want to learn by varying the use of teaching strategies and instructional tools.
- To maintain discipline and classroom control.
- To make provisions for learning differences with individual student support plans and a multitier approach for instruction.
- Provide for constant supervision of students while in your care.
- To establish a positive rapport with faculty members, administration, parents, and students.
- To take attendance each period and submit to the office.
- To share responsibilities and duties with the daily school program.
- To evaluate students and report progress at regular intervals.
- To confer regularly with parents, keeping communication lines open at all levels.
- To participate in programs of in service and professional development.
- To follow policies and procedures of the school and Diocese.
- To develop healthy professional relationships.
- Ability and willingness to work effectively with colleagues.
- To support the total parish/school program.
- Will perform other duties assigned by the principal.
- To be a positive public relations ambassador for the school.
- To assume a personal responsibility for contributing to the educational program.
- Attendance at school/parish or faculty meetings, events, staff retreats or workshops as required by the School Principal.
- To aid in the Christian formation of the students.
- To support and exemplify in conduct and/or instruction both Catholic doctrine and morality; to refrain from any action which would reflect discredit on the Roman Catholic Church or be detrimental to its religious doctrines or tenets.

Submit a resume, application, cover letter and 3 letters of reference to Debbie Irish, Principal. [principal@sthelenschoolvero.org](mailto:principal@sthelenschoolvero.org)

St. Helen Catholic School