

## WEBSITE – BROWSER



### Family Portal Login

District Code:

User Name:

Password (case-sensitive):

[Forgot User Name/Password?](#)

[Create New Family Portal Account](#)

Powered By [FACTS](#) | [Privacy Policy](#)

To **add funds** to your PrePay SNACK or LUNCH account through the FACTS Family Portal:

1. Click: [FACTS Family Portal Login](#)
2. Enter district code: shc-fl.
3. Enter user name.
4. Enter password.
5. Click "Parent".
6. Click "Login".
7. Click "Financial".
8. Click **Add Funds (in blue)** at the bottom.
9. Select "Snack".
10. Enter the dollar amount you'd like to add in the **Payment Amount** box.
11. Tap the **green Next-Payment Method** button.
12. Select payment method or enter new payment method.
13. Click **green** "Pay" button.

## MOBILE PHONE APP



To **add funds** to your PrePay SNACK OR LUNCH account through the app:

1. Go to **Home** at the bottom of the screen.
2. Choose **FACTS**.
3. Choose **Prepay Accounts**.
4. Click **Add Funds (in blue)** at the bottom.
5. Enter the dollar amount you'd like to add in the **Payment Amount** box.
6. Tap the **green Next-Payment Method** button.