

- a. Meeting Minutes
 - i. HSA Board Meeting #2
 - ii. 9/11/2026
 - iii. 7:45am
 - iv. SHCS Library
- b. Attendance
 - i. 14 members attended
 - ii. 12 members absent
 - iii. No guests
- c. Call to Order
 - i. President Genevieve Reitano
 - ii. 7:50am
- d. Opening
 - i. Morning announcement prayer and mission
 - ii. Mrs. Albert was given the floor to discuss important Fall Festival Dates and Volunteers needed.
 - 1. Patron St. Ticket envelope stuffing day needed to be planned and filled by HSA
 - 2. October 9th Pep Rally, parent volunteers needed
 - a. Volunteers to wear Red White and Blue
 - b. Falcon needed that day (CA volunteered to fill)
 - c. Incentives for students who raise money will be announced that day
 - d. Also Father Matts birthday, ideas planned and approved by Mrs. Irish
 - 3. October 20th Tag Day and Drop Off donations day
 - a. Need trucks and parent volunteers
 - b. Nov 7th & 8th after mass ticket sales and last day of presale
 - i. Parent volunteers needed
 - c. Nov. 11th Will Call Day and Flag raising event.
 - i. Coffee truck approved
 - ii. 1 Master list of Tickets, shirts etc. approved instead of multi lists
 - d. Reminder for booth Sign Ups to be completed.
- e. Reports
 - i. HSA Qtr. 1 Meeting was a hit!
 - 1. 75 People attended
 - 2. Guest speaker was good
 - ii. Hogan Yards Event
 - 1. Mrs. Irish will bring Falcon Bucks & Bonus Bucks
 - 2. Falcon secured
 - 3. Spirit Squad will perform
 - iii. Teachers @ Home Sign Ups
 - 1. Mrs. Irish will remind teachers to notify HSA of any at home needs

- iv. Djs Secured for all Events needing DJs
- v. Go Forth Shirts and other Falcon Shop Items
 - 1. Reopening and pushing sales
 - 2. Big push in November and will close in November
- vi. MS Dance
 - 1. More food this year
 - 2. Less decorations
- vii. Mother Son Night
 - 1. Balloon arches needed
 - 2. Presale of keychains with a QR code at event instead of setting up ipad payment system
- viii. Grandparents Day
 - 1. Amazing Event this year
 - 2. Roughly \$1,700 made in Falcon Shop
 - 3. \$964 for Magnificats
- ix. Teacher Appreciation
 - 1. Dinner on Oct. 29th and lunch on Oct. 30th approved by Mrs. Irish
- x. Spirit Nights
 - 1. Falcon Secured
- xi. Falcon Nest
 - 1. New bow shown and approved
 - 2. Additional new bows requested (tiny ones) approved
- xii. Uniforms
 - 1. Cindy will distribute from front office
- xiii. Trunk or Treat
 - 1. Security booked
 - 2. Need social media post
 - 3. Mrs. Kathman asked if the church can be included for trunks and candy donations. Approved
 - 4. If we receive more trunks should we move to bigger parking lot?
 - 5. HSA will make sign up; phone number line will be included in link
 - 6. Kona Ice is attending
 - 7. No Falcon Shop on site; Possible QR codes for pre sale items
 - 8. Adding into Bulletin
 - 9. Adding into newsletter
 - 10. 22 trunk max in past
- xiv. Room Parents
 - 1. Sign up for Gala Auction item if not done so already
 - 2. Treasury Stacey kenyon discussed POs
 - a. Needed at least 2 weeks in advance
 - b. Can not purchase items until PO is approved or reimbursement will not be given
 - c. Turn in receipts as soon as you have or after event
- f. Old Business

- i. DJs secured for all events request at prior meeting
 - ii. Security secured for Trunk or Treat
 - iii. Magnificats order approved and funded
- g. New Business
 - i. Grandparents Day Next Year
 - 1. Option for future as school continues to grow
 - 2. Separate events by last name? Outside? 2 separate days?
 - 3. Keep on first Friday (half day)
 - 4. Possibly move later in the year for cooler weather options
 - 5. Add in an art display
 - 6. Add in music performances to mass
 - 7. Consider and create better options for students who do not have grandparents attending; Movie Day in Library
- h. Action Items
 - i. Decide on parking lot for Trunk or Treat
 - ii. Decide on approaches for church involvement for Trunk or Treat
 - iii. Fall Festival Sign Up Geniuses need to be open for event Mrs. Albert gave in Opening
- i. Announcements
 - i. None
- j. Adjournment
 - i. Meeting ended 9:15pm
 - ii. Next meeting October 9th, 2026

The mission of St. Helen Catholic School is to provide an exceptional Catholic education that forms us in faith, academics, service, and virtue. Rooted in the Gospel and the teachings of the Church, we strive to become good Christians and honest citizens who grow as disciples of Christ, discover Christ's purpose for our lives, and use our God-given gifts to serve others and glorify Him in all we do.