

## Elementary Teacher (3rd-5th) - St. Helen Catholic School

St. Helen Catholic School located in Vero Beach, FL is searching for a dedicated and passionate elementary teacher, certified in K-6 education to join our team for the 2026/27 school year.

The ideal candidate will demonstrate proven success teaching English Language Arts and Social Studies at the elementary level and possess a strong understanding of effective instructional strategies and sound classroom management practices. You will be responsible for delivering engaging and differentiated instruction, assessing student progress, and fostering a classroom culture grounded in Catholic values.

The Diocese is dedicated to providing excellent working conditions with competitive compensation in order to attract and retain an outstanding workforce. The Diocese of Palm Beach offers a competitive benefits package to employees working 30 or more hours per work week consisting of comprehensive medical, vision, dental, LTD, group life insurance, optional life insurance. The diocese also provides a 403(b)-retirement plan to all employees. Information on our benefits and retirement programs can be found [here](#).

### **Essential Duties and Responsibilities:**

- Teachers are expected to plan, organize, and implement an appropriate instructional program for elementary students.
- Performs all duties and responsibilities in alignment with the mission, vision, and values of St. Helen Catholic School and the Diocese of Palm Beach.
- Ability to engage students creatively in the learning process.
- Use the diocesan standards to create lesson plans and learning activities.
- Employ a variety of teaching methods to engage different learning styles and ability levels in the classroom.
- Participate in reflective, self-directed, on-going professional development.
- Create and define goals and objectives for unit and daily lessons plans, prepare classroom activities, organize teaching materials, evaluate student performance, maintain classroom records, and manage time effectively.

- Use classroom and school-wide data to inform and improve instruction.
- Demonstrate excellent classroom management skills/knowledge as well as a thoughtful, age-appropriate behavior management plan.
- Have knowledge of and make use of best instructional practices in the classroom.
- Submit grades and lesson plans in a timely manner.
- Incorporate faith-based activities into lesson plans and daily routines.
- Hold conferences with students, parents, administrators, and other professionals.
- Participate in faculty meetings, professional development, and retreats.

**Qualifications:**

- BA Degree in Education or Elementary Education or a FL DOE approved alternative route.
- Florida Department of Education certificate in Elementary Education Grades K-6, temporary or professional or eligible for certification.
- Must be supportive and respectful of the mission and tenets of the Roman Catholic Church.
- Ability to work collaboratively and effectively with other teachers, Diocesan employees, departments staff, representatives of other agencies and the general public.
- Must have clear and concise communications with students and parents.
- Must have a professional demeanor
- Proficiency in MS Office Suite, including Word, Excel, Outlook and Internet.
- Ability to multi-task, work independently and make responsible judgment calls.
- Ability to work effectively with Diocesan employees, department heads, representatives of other agencies and the general public.
- Excellent written, verbal and public speaking skills.
- Excellent analytical skills and problem-solving capacity.
- Ability to stay focused and organized.
- Strong interpersonal skills.

- Ability to respect confidentiality and consistently exercise discretion and good business judgment.
- Strong ethical values.

### **Physical Requirements**

- Occasional light lifting and carrying of under 15 pounds
- Occasional moderate carrying and lifting of 15 – 44 pounds
- Occasional lifting and carrying up to 50 pounds
- Frequent bending, climbing, stretching and kneeling
- Frequent use of both hands and fingers
- Occasional moments of minimal and routine hearing

The above is intended to describe the general context of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements.

Please see the link to the new Care Provider Background Screening Clearinghouse Education and Awareness website.

<https://info.flclearinghouse.com>

- Start Date: August 3, 2026
- Salary: Dependent on education and experience

To apply, download and complete the [Employment Application](#) and submit along with your resume, salary requirements and list of references to the attention of Mrs. Debbie Irish – Principal at [principal@sthelenschoolvero.org](mailto:principal@sthelenschoolvero.org)