



St. Helen Catholic School

2050 Vero Beach Avenue, Vero Beach, Florida 32960

Aftercare Program General Information and Authorization

St. Helen offers aftercare for St. Helen Catholic School students from Pre-kindergarten through 8th grade. The program will provide students homework time, organized play time, and arts and craft time. Through the program, students will have the opportunity to further develop their social, physical, and intellectual skills and talents. Our mission is to provide this service in a safe, secure, loving environment.

Aftercare Hours: Regular School Days Monday – Friday 3:30 – 5:30 p.m.
Noon Dismissal Days 12:20 – 5:30 p.m.
Aftercare is only offered on days that school is in session.

Aftercare *limited use* Phone Number: **772-269-5926**

This number is to be used to contact the personnel of Aftercare to notify them of extenuating circumstances regarding your child(ren) during the Aftercare hours such as difficulty picking up your child(ren) on time.

Rates: \$10.00 per day (per child) for regular school days

- **Please note that there are NO prorated or partial fees. It is a daily fee only.**

\$25.00 per day (per child) for extended school days – this includes lunch

Late charge: There is a **\$1.00 per minute per child late fee.**
If the child is picked up late excessively, it is the right of the program to discontinue service.

Billing/Payment: Charges will be posted to your Incidental Billing account by the 5th of the following month. Payment is due within 10 days of receipt.

Family Information: It is the responsibility of the parent to keep family records current in Facts/Family Portal.

Sign-out Procedures: Parents/guardians must sign their child(ren) out before leaving the program for the day. A child will only be released to an adult on file in Facts/Family Portal. Or in certain circumstances (work, car trouble...)for whom written authorization has been given.

Snacks: Every day after dismissal, the children will be given time to eat a snack. Snacks are provided through the program.

Lunch: Lunch will be provided on early dismissal days.
Students will receive a slice of pizza, snack, and drink.

Gum:	Chewing gum is <i>not</i> permitted during the school day or at Aftercare.
Weather:	During pleasant weather, Aftercare will go outside to play. During inclement weather, Aftercare will remain in the Parish Center or Library.
Extras:	Cell Phones, earbuds, Smart watches, electronic toys and the like are <i>not</i> to be used during Aftercare. Children are <i>not</i> to bring their own toys, balls, etc., including trading cards, to Aftercare. This after-school time is for playing and socializing together with the equipment and materials provided by Aftercare Staff.
Behavior:	Students are expected to conduct themselves at all times in a Christian manner and in a manner that shows respect for authority, fellow students, and the school. Inappropriate language, defiant disobedience, physical outbursts, or taking things that belong to someone else, are <u>not</u> acceptable behaviors and will <i>not</i> be tolerated. Unacceptable behavior may be grounds for dismissal from the program.
Rules:	The rules for a safe, well-run Aftercare program are not limited to the aforementioned. Personnel of the Aftercare program have the authority to take corrective measures regarding student behavior as deemed appropriate. In all cases, the principal has the final say as to what behavior warrants corrective measures.